

MINUTES
EXECUTIVE COMMITTEE OF THE WEST BANK COMMUNITY COALITION
Sunday, April 8, 2007
10:00 a.m., RPTA Office

1. Call to Order – 10:45 am
2. Approve Agenda
3. Approve Minutes – 3/11 Executive Committee minutes, approved
4. Secretary's Report
 - A. Phone – It would be most convenient if the WBCC gets a new extension set up when Coyle gets a new phone system
 - B. Website – will request funding approval from the BOD to pay an annual website service; Xan would transfer the site to the new service
 - C. Organizational Development – Saturday April 28 afternoon looks like a favorable time; Jen is waiting to hear from Roger about the next step
5. Treasurer's Report – no report, finance committee meeting next Saturday
6. Vice President's Report – canceling service for cancelled checks, pending – the banker is researching this for Jean; it looks like the WBCC is the only account getting charged but both accounts are receiving cancelled check, the question arose whether cancelled the service would cancel the service for NRP, the question also arose whether can cost share and whether this would be an allowable expense for NRP since it is listed on the bank statement as “service fee”.
7. President's Report
 - A. Unable to attend LRT Central Corridor CAC bus tour Thursday, April 19th 5pm.
 - B. Unable to attend Small Area Steering Committee meeting Tuesday, April 10th 7-9 p.m. – Jean had been appointed as an alternative and will attend.
 - C. Dania Partners Central Corridor community meeting April 13
 - D. LWV Honorarium sent
 - E. 1099 sent to Roger Meyer – cost \$31
 - F. Received keys for office from Deven
 - G. Received confirmation that 941 is taken care of
 - H. Unemployment insurance – pending, have not heard from NRP
 - I. Interviewed with Anna Pratt from the Bridge concerning LRT Central Corridor station location on the West Bank.
 - J. Doris will present the Land Use Committee vision statement and purpose statement during Committee Reports
8. Old Business
 - A. Letter to Organizations - The list of organizations and poster is complete and ready for Jean to distribute to neighborhood businesses and organization, and use this as an opportunity to make introductions. Laura will email Jean (1) an electronic version of the poster and (2) a list of organizations sorted by organization type and adjacent addresses.
 - B. People's Institute for Survival and Beyond – Hashi has not responded

- C. Quickbooks Training –Laura showed the executive committee Quickbooks statements for 2007 through March. Laura and Jen will coordinate to prepare statements for the April meeting. Next month Laura will train Abia, Jean and Jen in using the program.

9. New Business

- A. CURA grant – we still need to write up material and then we can set up a meeting with Ms. Park. In the big picture, Dania Partners may be able to help us with these types of things in the future. Abia and Jim will plan to have another organizing meeting to bring in more people to help carry out Open Door Project (the CURA grant).
- B. Afrifest – Executive Committee discussed the background of Cedarfest
- C. Participation in CURA grant, e-democracy – Jim will forward emails to the Jen who will coordinate communication with e-Democracy and access whether it would be appropriate for Steven Clift to make a presentation at either the April or May (preferable) board meeting.
- D. Create April tentative Board Agenda

10. Adjournment – 12:33 pm

Items for April Board Meeting:

- Afrifest – Neighborhood Relations Committee (NRC) recommendation
- Website – will request funding approval from the BOD to pay an annual website service; Xan would transfer the site to the new service
- Tentative –e-democracy