

Approved Minutes

EXECUTIVE COMMITTEE OF THE WEST BANK COMMUNITY COALITION

Sunday, June 17 2007

10:00 a.m., RPTA Office

1. Call to Order – 10:17 am
2. Approve Agenda - approved
3. Approve Minutes – 4/8 and 5/5 Executive Committee minutes – April minutes approved as amended; May minutes approved as amended
4. Secretary's Report
 - A. Website – Jen reported that Xan transferred the website and purchased two years of server space on GoDaddy.com without coordinating with Jen. The board had approved a ~\$52 expense in May in order to pay for the cost of one year of server space and a transfer fee. **Recommendation: The WBCC will reimburse Xan for the expense of two years of server space on GoDaddy.com and the transfer fee after Xan has transferred the site and given all necessary information to Jen.**
 - B. File cabinet has been brought to the office.
 - C. E-Democracy – invite to July WBCC board meeting
5. Treasurer's Report – Finance Committee meeting will be held on Tuesday, June 19 at 7-8pm at Coyle. Abia has received confirmation that Jim Erchul (new NRP treasurer) and Marvin will be attending.
6. Vice President's Report
 - A. Associated Bank Fees (re mailing of hard copies of cancelled checks) – Jean has cancelled this service. The \$10 monthly Associated Bank service fee should be reduced to \$5 (There is a \$5 service charge for the eManager service). Jean recommends that in the future the WBCC use the Customer Care phone line when possible rather than the bankers.
 - B. Letter to Organizations – no action taken, will be delayed
 - C. Announcement – Jean has a surgery scheduled for a week from Tuesday and a two-month recovery is expected.
7. President's Report
 - A. 990 – mailed 5/15/07
 - B. Unemployment Insurance – paid 5/13/07
 - C. Renew Registration – mailed 5/15/07
 - D. Dania Partners meeting – attended 6/11/07
 - E. Met with Cam Gordon 6/5/07 at his open hours at Hard Times – discussed relocation of Somali Community Center, Jim will contact the Somali Community Center and offer to speak with them
 - F. Hashi – excused absence
 - G. CURA planning meeting – attended 5/30/07
 - H. Coyle Rent invoice - corrected

8. New Business
 - A. Judy Cedar request for time concerning Dania encroachment – Jim will write Judy and Doris and notify them that Judy should present at the Land Use Committee (LUC).
 - B. Tim Mungavan request for discussion of Dania Partners proposal at BOD – the proposal needs to be approved by the WBCC, the Dania Partners, and the WBCDC board. The WBCC is the first body to be approving it. Jim will ask Tim to give a short introduction/presentation prior to discussion.
 - C. Roger Meyer (documents for board approval/feedback for progressing with organizational development) – Abia expressed that having an additional discussion with NRP would not be a good use of WBCC time. She questioned why we are using Roger Meyer’s time for NRP when there is nothing the WBCC can do about NRP. She would rather have Meyer help the WBCC with organizational development, capacity building and developing procedures. Jim would like to suggest that a future meeting be used as an opportunity to examine the recent UI payment process. He thinks it is illustrative of some of the difficulties between the WBCC and the NRP. Jim will write a draft letter to Roger Meyer expressing input from the Executive Committee and send it to the Executive Committee for input before sending a final version to Roger Meyer.
 - D. Mohamed Issa requested to make an announcement at the board meeting.
 - E. Request concerning photo project – based on the feedback from the board, Jim will rely to Kris Nelson that the WBCC is not interested in the project.
 - F. NRP Contract extension – for July board meeting
 - G. Create Tentative agenda
9. Old Business
 - A. Quickbooks Training – Jen, Abia and Laura will schedule a time to meet
 - B. Pending: Committee guidelines, People’s Institute training
10. Adjournment – 12:23 pm